

# **Chinese Linguistics Project Frequently Asked Questions**

## **CLP Materials**

### **What is the difference between Princeton University Press (PUP) and Chinese Linguistics Project (CLP)?**

[PUP](#) sells a [series](#) of Modern and Classical Chinese language textbooks. If you are interested in purchasing these books, you should contact PUP directly. We at CLP sell the audio materials accompanying these textbooks. We also sell a few textbooks that have not yet been published by PUP (i.e. *A Reflection of the Reality* and *China's Ideals and Perplexities*) and discounted older editions of books already published by PUP. You can order these items by following the directions on our [order form](#). We do NOT sell Chinese textbooks currently published by PUP.

### **Why are there two prices on the order form for audio materials?**

The lower price reflects the cost for individual use of the audio materials (i.e. you are a student buying the materials for your own study). The higher price reflects the cost for an institutional version, which includes a licensing agreement form necessary for authorized reduplication of audio materials. Institutional libraries, language labs, and Chinese language teachers planning to distribute the audio materials to their class should order the institutional version.

### **What do you mean by “authorized reduplication” for institutional license holders?**

Distributing physical copies of the audio materials to students enrolled in your Chinese language class is fine. Having the materials available for check out by students and teachers at a language lab or institutional library is fine. Posting the materials on a password protected course website (like [Blackboard](#)) for students enrolled in a certain Chinese class is fine. Posting the materials on a non-password protected website for anyone on the Internet to access is **NOT** fine! For more details, please refer to your license agreement form. If you have any further questions, please direct them to Princeton University's [Office of Research and Project Administration](#).

### **In what format are the audio materials?**

Most of the audio materials are available in CD form. The only exception is *A Kaleidoscope of China*, which is available in MP3 format on a complimentary USB flash drive.

**Does CLP sell videos?**

No. We used to sell videos to accompany some textbooks, but we have discontinued them, since they are of poor quality by today's standards. Technology has improved a lot since the eighties!

**Does CLP authorize limited reprinting of textbook excerpts?**

No. Since CLP textbooks are either old editions of books that have already been published by PUP or preliminary editions of books that may one day be published by PUP, we do not allow reprinting for course packets or other purposes. This is to avoid copyright troubles, now or in the future.

### **CLP Orders**

**How long does it take to process CLP orders?**

Usually, it takes 1 – 5 business days from the receipt of the order, not including shipping time. It may take longer if you order more copies of an item than we have in stock. We recommend that you email us in advance to notify us of large orders (over 20 copies).

**How long does it take to ship orders?**

We ship by US Postal Service Priority Mail, which takes 2 – 3 business days for destinations in the USA.

**Do you ship internationally?**

Yes. Please email us for shipping rates and times.

**Why are you so hard to reach during the summer?**

The CLP office staff travels to Beijing every summer (June – August) to administer the [Princeton in Beijing](#) program. We do have a part-time temporary employee available in Princeton to help us process and ship orders. However, during the summer you can expect a delay in responses to inquiries and order processing. We appreciate your understanding. The best way to contact us during the summer is by email ([clp@princeton.edu](mailto:clp@princeton.edu)). If you are ordering materials for a course that starts in August or early September, it is best if you place your order before the end of May.

**Can I order by phone or fax? Can I pay by credit card? Can you ship the materials now, and I will pay you later?**

Sorry, no. CLP operates on a pre-pay basis only. To order, you should send your [order form](#) with a check or money order in US dollars written out to “Chinese Linguistics Project” to the CLP office. For further instructions, please see the CLP order form.

**Can I wire money directly to your account?**

Yes. Please email us ([clp@princeton.edu](mailto:clp@princeton.edu)) for instructions.

**Do you offer discounts for institutional bookstores?**

Sorry, no.

**HELP! My question was still not answered!**

Please email us at [clp@princeton.edu](mailto:clp@princeton.edu).